



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



December 9, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**APPROVE ACCEPTANCE OF TWO FEDERAL COPS GRANT AWARDS
AND APPROVE AN APPROPRIATION ADJUSTMENT
(ALL DISTRICTS) (4 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Sheriff of Los Angeles County, as an agent for the County, to sign and accept two (2) grant award agreements (\$550,000 & \$250,000), from the Federal Community Oriented Policing Services (COPS) Office totaling \$800,000, with no local match required, to sustain the Regional Community Policing Institute's (RCPI) programmatic activities, address Police Integrity, and Community Policing Development. This authorization includes any subsequent amendments, modifications, extensions, and augmentations pertaining to said grant awards.
2. Instruct the Chairman of the Board of Supervisors to sign the following grant award documents (Attachment I): two (2) COPS Training and Technical Assistance Awards for 2003CKWXK007 and 2003HSWXK002, and two (2) Cooperative Agreements for 2003CKWXK007 and 2003HSWXK002.

A Tradition of Service

3. Approve an Appropriation Adjustment for \$536,000 (Attachment II), which reflects the FY 2003-04 portion of the 18-month grant.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Los Angeles County Sheriff's Department's Regional Community Policing Institute - Los Angeles (RCPI-LA) is a recognized leader in conducting successful community policing training. RCPI-LA has demonstrated a capacity to deliver innovative community policing training and technical assistance to law enforcement agencies and their communities. Based on this recognition, the Federal COPS Office has approved the Sheriff's Department's applications for two (2) grant awards totaling \$800,000 in funding. The opportunity to obtain this funding will allow the Sheriff's Department's RCPI to continue its programmatic activities, address Police Integrity and Community Policing Development.

Implementation of Strategic Plan

The grant programs conform to the Los Angeles County's Strategic Plan as they will enhance the Sheriff's Department's Regional Community Policing Institute's service excellence through specialized training that is beneficial to our jurisdiction and outlying agencies.

FISCAL IMPACT/FINANCING

The COPS Grant Programs will provide funding in the sum of \$800,000, with no local match required. The Appropriation Adjustment of \$536,000 is for FY 2003-04 funding of the 18-month grant. The proposed projects will fund 100 percent of seven (7) full-time staff positions for one (1) full year to coordinate, administer, and monitor the two (2) grant programs. Funding will also be utilized to pay for travel expenses, training consultants, supply costs, and other office products necessary to implement the projects.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The award documents were received from the Federal COPS Office November 6, 2003, and must be returned within 90 days. The award documents have been reviewed and approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award funding totaling \$800,000 will have a positive impact on current services especially within the Department's Regional Community Policing Institute. The funding will allow RCPI to remain intact and continue its successful efforts of creating a regional forum for information exchange.

CONCLUSION

Upon the Board's action, the Sheriff's Department requests four (4) individually certified copies of the Board-adopted letter, two (2) original signed awards, and two (2) original signed cooperative agreements. The Sheriff's Department's contacts for the requested Board action are Karen Anderson, Grants Manager, at (323) 526-5408 or Marcelle Murr, Grants Coordinator, at (323) 526-5222.

Sincerely,


LEROY D. BACA
SHERIFF



U.S. Department of Justice

ATTACHMENT 1

Office of Community Oriented Policing Services

Training and Technical Assistance Division
1100 Vermont Avenue, NW
Washington, D.C. 20530

November 6, 2003

Sheriff Leroy Baca
Los Angeles County Sheriff's Department
4700 Ramona Boulevard
Monterey Park, CA 91754

Subject: ORI CA01900 Grant # 2003CKWXK007 (Supplement 0)
2003 Regional Community Policing Institute Initiative

Dear Sheriff Baca:

I am pleased to inform you that we have approved the proposal for 2003 Regional Community Policing Institute Initiative project in the amount of \$250,000. The COPS Office recognizes and appreciates your commitment to this very important initiative.

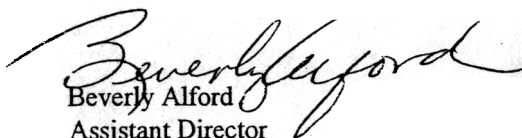
Enclosed in this packet is the award document, which you must sign to officially accept your award. The award document specifies the total award amount. Attached to the award document is the Cooperative Agreement containing a list of terms and conditions that apply to your award along with other documents referenced in the Statement of Awardee Responsibilities, Section B1. *To accept this award, please sign both the award and the Cooperative Agreement and return these documents to the COPS Office within 90 days. Failure to submit the signed award document in this 90-day period could result in COPS withdrawing your organization from this initiative and de-obligating your funding.*

Should you have questions regarding any matters related to this award, please do not hesitate to contact your project manager in the Training and Technical Assistance Division. Your Project Manager, Sandra Webb, can be reached at (202) 514-9465. Please mail your signed award and cooperative agreement to:

Dreana Jones
USDOJ COPS Office
Training and Technical Assistance Division
1100 Vermont Avenue, NW
Washington, DC 20530

I want to extend my personal appreciation for your efforts and congratulate you on this award. On behalf of the staff at the COPS Office, we look forward to continuing to work with you.

Sincerely,


Beverly Alford
Assistant Director



U. S. Department of Justice
Office of Community Oriented Policing Services (COPS)

1100 Vermont Avenue, NW
Washington, DC 20530

Memorandum

To: Leroy D. Baca, Sheriff
Los Angeles County Sheriff's Department

From: Beverly Alford, Assistant Director, Training and Technical Assistance Division
Sandra Webb, Project Manager, Training and Technical Assistance Division
Bobbie Butler, Staff Accountant, Finance Division

Re: Training and Technical Assistance Financial Clearance Memo

A financial analysis of budgeted costs has been completed. Costs under this award appear reasonable, allowable, and consistent with existing guidelines. Exceptions / Adjustments are noted below.

Vendor #: 956000927

ORI #: CA01900

Grant #: 2003CKWXXK007

<u>Budget Category</u>	<u>Proposed Budget</u>	<u>Approved Budget</u>	<u>Adjustments</u>	<u>Disallowed Reasons/Comments</u>
Personnel	\$142,324.00	\$142,324.00	\$0.00	
Fringe Benefits	\$53,747.00	\$53,747.00	\$0.00	
Travel	\$19,902.00	\$19,902.00	\$0.00	
Supplies	\$32,000.00	\$32,000.00	\$0.00	
Other	\$2,027.00	\$2,027.00	\$0.00	
Direct Costs:	\$250,000.00	\$250,000.00	\$0.00	
Indirect Costs:	\$0.00	\$0.00	\$0.00	
Grand Total	\$250,000.00	\$250,000.00	\$0.00	
Grand Total:	Total Award:	\$ 250,000.00		

Cleared Date: September 6, 2003

Overall Comments:



U. S. Department of Justice
Office of Community Oriented Policing Services
COPS Training and Technical Assistance Award

Award #: 2003CKWXX007

Project Title: 2003 Regional Community Policing Institute Initiative

ORI #: CA01900

Awardee: Los Angeles County Sheriff's Department

Vendor #: 95-6000927

Law Enforcement Executive: Sheriff Leroy D. Baca

Address: 4700 Ramona Boulevard

Address 2:

City, State, Zip Code: Monterey Park, CA 91754

Telephone: (323) 526-5000

Fax: (323) 267-6600

Government Executive: Chair ~~Xxxxxxx Boardmember~~ Don Knabe

Address: 500 West Temp Street

Address 2: 500 West Temple Street

City, State, Zip Code: Los Angeles, CA 90012

Telephone: (213) ~~777-XXXX~~ 974-4444

Fax: (213) ~~680-XXXX~~ 626-6941

Grant Award Conditions:

This project is approved subject to such conditions of limitations as are set forth on the attached pages.

Statutory Authority for Grant Award:

The Public Safety Partnership and Community Policing Act of 1994, 42 U.S.C. § 3796dd(1994).

Award Date: 6/1/2003

Award Period: From: 6/1/2003 To: 11/30/2004

Award Amount: \$ 250,000.00

Agency Approval

Carl R. Peed
Director

SEP 10 2003

Date ~~APPROVED~~ AS TO FORM

LEROY D. BACA, County Counsel

By

Leroy D. Baca, Sheriff

Typed Name and Title of Law Enforcement
Official

Date

11/26/03
11/24/03

Signature of Law Enforcement Official with the
Authority to Accept this Grant Award

Signature of Government Official with the Authority
to Accept this Grant Award

Don Knabe, Chairman of the Board
Typed Name and Title of Government Official

Date



U.S. Department of Justice
Office of Community Oriented Policing Services (COPS)

Award Terms

1. The Awardee of record must follow all requirements imposed by the Department of Justice as a condition or administrative requirement of the grant, including but not limited to: the requirements of OMB Circulars A-87, A-21, A-122 or the Federal Acquisition Regulations, as applicable (governing cost principles); OMB Circulars A-102 or A-110, as applicable (Uniform Administrative Requirements for Grants and Cooperative Agreements); OMB Circulars A-133 (governing audits); the applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; and with all other applicable program requirements, laws, orders, regulations, or circulars.
2. Obtain written approval from the COPS Office prior to the expenditure of Agreement funds for the award of non-competitive contracts (including equipment purchases) in excess of \$100,000.
3. Submit one copy of all reports and proposed publications resulting from this agreement twenty (20) days prior to public release. Any publications (written, visual, or sound) or computer programs, whether or not published at government expense, shall contain the following statement:

This project was supported by grant #2003CKWXK007 by the U.S. Department of Justice Office of Community Oriented Policing Services. Points of view or opinions contained in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice.

4. Comply with the COPS Office policy on contact with the news media. The policy establishes the COPS Office Communications Division as the principal point of contact for the news media for issues relevant to the COPS Office and/or parameters of the award. The grantee agrees to refer all media inquiries on these topics directly to the COPS Communications Division (202-616-1728).
5. If required, submit all surveys, interview protocols, and other information collections to the COPS Office for submission to the Office of Management and Budget (OMB) for clearance under the Paperwork Reduction Act (PWRA) of 1995.
6. If any part of the funded project contains research or statistical activities which involve human subjects that are not covered by an exemption set forth in 28 CFR Section 46.101(b)(1-6), the grantee must meet the provisions of the Department of Justice's common rule regarding Human Subjects Research Risk Protections, 28 CFR Part 46, prior to the expenditure of Federal funds to perform such activity(ies). The grantee also agrees to comply with 28 CFR Part 22 regarding the safeguarding of individually identifiable information collected from research participants.
7. Implementation of this award shall be subject to Federal or third party monitoring, auditing, and/or evaluation and/or a Single Audit Act audit (see OMB Circular A-133). The grantee agrees to cooperate with such activities by providing access to and copies of, as appropriate, all project-related records, documents and personnel, and making any necessary adjustments to grant activities as a result of such monitoring, evaluation, or audit.
8. Failure to comply with the terms and conditions of this award may result in legal sanctions including, but not limited to, suspension and termination of funds, repayment of expended funds, and ineligibility to receive additional COPS funding.
9. A hold may be placed on this award if it is deemed that the grantee is not in compliance with Federal civil rights laws and/or is not cooperating with an ongoing Federal civil rights investigation.
10. False statements or claims made in connection with COPS awards may result in fines, imprisonment, debarment from participating in Federal grants or contracts, and/or any other remedy available by law to the Federal Government.
11. The grantee will submit quarterly financial status reports on the standard government form (form number SF269A), and will submit a final SF269A form at the end of the grant period.
12. The grantee must submit a final progress report that details all project activities.



U.S. Department of Justice

Office of Community Oriented Policing Services (COPS)

1100 Vermont Avenue, NW
Washington, D.C. 20530

Cooperative Agreement #2003CKWXK007 **Los Angeles County Sheriff's Department**

I. Statement of Authority

This Cooperative Agreement between the Los Angeles County Sheriff's Department "the Awardee," and the U.S. Department of Justice Office of Community Oriented Policing Services (COPS Office), is hereby entered into under the authority of 42 USC Section 3796 dd (f). The purposes of this Cooperative Agreement are described below.

II. Statement of Background and Purpose

BACKGROUND

The COPS Office developed the Regional Community Policing Institute (RCPI) Network in 1997 as a unique delivery system for providing training and technical assistance to law enforcement and the community on implementing the philosophy and strategies of community oriented policing. The RCPI Network responds to emerging issues in public safety by developing training for law enforcement and community members and by providing technical assistance designed to those issues.

Law enforcement agencies consistently cite that training is one of their most critical needs. Most agencies do not have access to or the resources for the training required to advance their community policing efforts. Through the RCPI Network, the COPS Office assists local law enforcement agencies in meeting their community policing training needs, as well as in related training such as police ethics, domestic violence, and community partnership building.

Each Regional Community Policing Institute is an ongoing partnership of law enforcement, community, and educational entities. The mission of the RCPI Network is to provide comprehensive and innovative community policing training and technical assistance to law enforcement agencies, local governments and community members. To increase the understanding of, and commitment to, the community policing philosophy, the RCPI Network trains community members and local government officials with law enforcement officers.

PURPOSE

The funding awarded by this Cooperative Agreement will allow the RCPIs to address emerging community safety issues, including local efforts to enhance homeland security. The RCPIs will continue to provide community policing training and technical assistance that will assist law enforcement professionals in building partnerships with the communities they serve.

In addition to the established programs in community policing, this Cooperative Agreement requires the RCPI to: (1) deliver training programs developed by other federal components at the local and regional level, (2) independently identify and respond to emerging law enforcement issues, (3) forecast training needs by monitoring national developments that impact advancing homeland security and increasing community safety, and (4) engage in distance learning methodologies to reach small, rural or underserved populations.

III. Scope of Work

For a period hereinafter set forth, the COPS Office and the Awardee will cooperatively furnish the necessary personnel, travel, supplies, and otherwise perform all things necessary for, or incident to, the performance of work (the accomplishment of functional objectives) as set forth below.

A. Specifically, the COPS Office will:

1. Designate a Program Manager to participate in the planning and management of this Cooperative Agreement and to coordinate activities;
2. Provide information and technical assistance from government sources within available resources and as determined appropriate by the Program Manager;
3. Provide guidance to the Awardee in the planning and development of strategies used in the project and in the coordination of the project with law enforcement agencies and organizations interested in contributing their support;
4. Work with the Awardee to implement all requirements of this Cooperative Agreement;
5. Work with the Awardee to assist them in achieving the tasks and objectives in the Awardee's project proposal and implementation plan;
6. Work with the Awardee to achieve a seamless transition in any changes in the scope of the project whether the change is COPS Office initiated or an adaptation to the RCPI's changing customer needs;
7. Review and approve all periodic reports, curricula, training products, conference agendas, conference invitations and invitees and publications; and,
8. Reserve a royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal government purposes: (1) the copyright in any work developed under this Cooperative Agreement, subgrant, or contract; and (2) any rights of copyright to which an Awardee, subgrantee, or a contractor purchases ownership with support from a cooperative agreement.

B. Specifically, the Awardee will

1. Work closely with the COPS Office and Program Manager to achieve the tasks specified in the Cooperative Agreement;

2. Provide further detail on project plans as requested by the Program Manager
3. Adhere to the requirements or tasks specified in this Cooperative Agreement and not deviate from them unless requested adjustments are first presented to and approved by the Program Manager;
4. Submit for prior approval or disapproval to the Program Manager any proposed changes in key staff assignments or Governing Board members for this project and any significant changes in any partner's role or responsibilities;
5. Obtain written approval from the COPS Office prior to the expenditure of Agreement funds for the award of non-competitive contracts (including equipment purchases) in excess of \$100,000;
6. Submit one copy of all reports and proposed publications resulting from this agreement twenty (20) days prior to public release. Any publications (written, visual, or sound) or computer programs, whether or not published at government expense, shall contain the following statement:

This project was supported by Cooperative Agreement #2003CKWXX007 by the U.S. Department of Justice Office of Community Oriented Policing Services. Points of view or opinions contained in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice.

7. Comply with the COPS Office policy on contact with the news media. The policy establishes the COPS Office Communications Division as the principal point of contact for the news media for issues relevant to the COPS Office and/or parameters of the Cooperative Agreement. The Awardee agrees to refer all media inquiries on these topics directly to the COPS Communications Division (202-616-1728);
8. If required, submit all surveys, interview protocols, and other information collections to the COPS Office for submission to the Office of Management and Budget (OMB) for clearance under the Paperwork Reduction Act (PWRA) of 1995; and,
9. Agree to cooperate with the evaluator if an evaluation of this project is to be undertaken by the COPS Office or a third party and in consultation with the COPS Office, and agree to make reasonable adjustments to programs and activities in recognition of significant points of evaluation or feedback.
10. The awardee will maintain a Governing Board subject to approval of the COPS Office. The awardee will submit any proposed changes in the Governing Board's composition, operating plan, statement of purpose, reporting relationship of the RCPI Director or description of the role of the Governing Board reflecting any change in the role and responsibilities of the Governing Board to the COPS Office for approval.
11. The awardee will provide the services of a dedicated RCPI Director, subject to the prior approval of the COPS Office, as a single point of contact with the COPS Office. The RCPI Director will be responsible for the daily management and operation of the RCPI and the administration and implementation of, and compliance with, this Cooperative Agreement, the approved Implementation Plan, budget and other documents and financial and administrative requirements for this Cooperative Agreement. The RCPI Director will provide the COPS Office fourteen (14) days advance notice of all substantive project-related meetings, conferences, site visits and activities.

12. The awardee will utilize award funds to support a dedicated project staff, for the implementation of program activities, which reports to the RCPI Director. The RCPI Director will be responsible for the daily management and operation of the awardee's staff.

13. The RCPI Director will submit to the COPS Office for review and approval/disapproval any proposed training and technical assistance provider at least fourteen (14) calendar days prior to the proposed date of utilization. The request for approval will include information, such as their vitae, supporting the proposed training and technical assistance provider's demonstrated expertise in training or adult learning that enables them to successfully perform the specific training and technical assistance tasks required under this Cooperative Agreement and the awardee's approved Implementation Plan.

14. The RCPI Director will submit a monthly summary report to the COPS Office (in their designated format), showing the total number of all training and technical assistance completed that month. Each report is due by the fifth (5th) business day of the following month.

15. The RCPI Director will submit a quarterly progress report on the status of all programmatic activity and deliverables to the COPS Office in a format that will be designated by that office. Reports are due by the fifth (5th) business day of the month following the quarter being reported on. For reporting purposes the Federal Fiscal Year quarters will be used (October 1-November 30/ December 1-January 31/ February 1-March 31/ April 1-May 31/ June 1-July 31/ August 1- September 30).

16. Upon completion of each quarter, the RCPI Director will provide to the COPS Office an updated training calendar. Each RCPI is required to maintain an updated website which contains this training information, plus other relevant programmatic and organizational information.

C. The Awardee acknowledges that:

1. If any part of the funded project contains research or statistical activities which involve human subjects that are not covered by an exemption set forth in 28 CFR Section 46.101(b)(1-6), the Awardee must meet the provisions of the Department of Justice's common rule regarding Human Subjects Research Risk Protections, 28 CFR Part 46, prior to the expenditure of Federal funds to perform such activity(ies). The Awardee also agrees to comply with 28 CFR Part 22 regarding the safeguarding of individually identifiable information collected from research participants;

2. Implementation of this award shall be subject to Federal monitoring, auditing, and/or evaluation and/or a Single Audit Act audit (see OMB Circular A-133) and agrees to cooperate with such activities by providing access to and copies of, as appropriate, all project-related records, documents and personnel;

3. Failure to comply with the terms and conditions of this award may result in legal sanctions including, but not limited to, suspension and termination of funds, repayment of expended funds, and ineligibility to receive additional COPS funding;

4. A hold may be placed on this award if it is deemed that the Awardee is not in compliance with Federal civil rights laws and/or is not cooperating with an ongoing Federal civil rights investigation; and,

5. False statements or claims made in connection with COPS awards may result in fines, imprisonment, debarment from participating in Federal grants or contracts, and/or any other remedy available by law to the Federal Government.

D. Specific Requirements

At a minimum, the following specific requirements shall be fulfilled by the Awardee during the specified timeframe.

TASK 1

The RCPI will be involved as a partner in regional or statewide activities, which can include task forces and working groups, to promote community safety and homeland security. These efforts may include training and/or technical assistance throughout award period.

TASK 2

The RCPI will offer a variety of courses from other DOJ components to support community safety and homeland security. These can include, but are not limited to the Office of Domestic Preparedness, other RCPIs whose curricula has been approved for national distribution, "State and Local Anti-terrorism Training (SLATT)" and "Volunteers in Policing (VIPs)". New curricula developed by the RCPI in the area of homeland security will be submitted to the DOJ Counter-Terrorism Coordination Working Group or other COPS-identified process for review. Task 2 will be performed throughout award period.

TASK 3

The RCPI will offer a training and technical assistance program directed at community partnership development that should address specific issues for the needs of distinct segments of the population. These populations could include, but are not limited to senior citizens, the business community, youth and schools, neighborhood watch groups, diverse communities and rural areas. Of particular interest are those initiatives that engage community groups in a partnership relationship between community and law enforcement. The Department of Justice will make available a variety of courses from other DOJ components that the RCPI can use. This can include, but are not limited to "Project Safe Neighborhoods (PSN), COPS in Schools (CIS), reducing hate crimes or other RCPI curricula which has been approved for national distribution. Task 3 will be performed throughout award period.

TASK 4

The RCPI will offer a certain portion of its training through distance learning processes. The goal of requiring a distance learning component to the RCPI program is to spread the knowledge and experience of the RCPI network to populations who cannot always attend a course in a traditional classroom environment. These products will also spread the expertise of the RCPI beyond its service area. Task 4 will be performed throughout award period.

E. Performance Time Line and Deliverables

The performance time line for all deliverables and their due dates (based upon an award date of 06/01/2003), which are considered to be significant in the performance of this Cooperative Agreement, shall be subject to the timetable outlined in the Awardee's Project Narrative and Implementation Plan. Three hard copies and one electronic copy of all deliverable items shall be delivered to the COPS Office (20) days prior to public release.

The Awardee's Project Narrative and Implementation Plan (attached to this agreement) shall be incorporated into this agreement and the Awardee will be responsible for fulfilling all of the goals, objectives and tasks contained in the Project Narrative and Implementation Plan.

Deliverables

All deliverable items shall be furnished to the following project officer (20) days prior to public release.

Beverly Alford, Assistant Director
U.S. Department of Justice
Office of Community Oriented Policing Services
1100 Vermont Avenue, NW
Washington, DC 20530

F. Financial Status Reports

The Awardee will provide quarterly reports of project activity and expenditures. Specifically, the Awardee will submit quarterly financial status reports on the standard government form (form number SF269A). These should be received by the COPS Office within 45 days of the end of each of the following quarters (January 1-March 31 / April 1-June 30 / July 1-September 30 / October 1-December 31). The Awardee will submit a final SF269A form.

IV. Period of Performance

The period of performance of this Cooperative Agreement is 18 months from the Cooperative Agreement Award Start Date (award period 06/01/2003 to 11/30/2004).

V. Financial Administration

A. Funding: The total not-to-exceed amount of Federal funding to be provided under this Cooperative Agreement is \$250,000 as specified in the official budget clearance memo that accompanies this document.

B. Travel: All travel plans related to the Cooperative Agreement and to the development of the deliverables should be submitted to the Program Manager for review by the COPS Office.

- (1) Grantee Travel Cost reimbursement rates are governed by the grantee's own written travel policy. If the Awardee's written travel policy establishes reimbursement rates which exceed the applicable Federal rates, the Awardee must justify those rates as cost effective and obtain prior approval from the COPS Office. If the Awardee does not have a written travel policy, or

if the Awardee's rates are deemed unreasonable, the allowable travel costs will be reimbursed based on the applicable Federal rates for the relevant geographic area.

- (2) If the Awardee is using awarded funds to pay for travel for non-grantees, the reimbursement rates for the approved project-related travel costs are governed by the applicable Federal rate for the relevant geographic area.

C. Consulting Rates: Special authorization must be obtained from the COPS Office for daily consultant rates higher than \$450. Authorization requires submitting a detailed written justification of the consultant rate to the Program Manager. Specific and detailed written justification for each additional consultant must be submitted to and approved by the COPS Office prior to obligation or expenditure of such funds.

D. Project Budget: The approved project budget, dated 09/06/2003, is incorporated herein and made a part of this Cooperative Agreement. Movement of dollars between approved budget categories is allowed up to 10 percent (10%) of the total award amount as last approved by the COPS Office, providing there is no change in project scope. When the cumulative changes exceed 10 percent (10%) of the total award amount or change the scope of the project, prior approval from the COPS Office is required. The Awardee must give prompt notification in writing to the COPS Office of events or proposed changes in excess of 10% of the total award amount. In requesting an adjustment, the Awardee will set forth the reasons and the basis for the proposed change and any other information deemed helpful for review by the COPS Office.

E. Payment: All costs claimed for reimbursement, and payment, including the final payment, shall be submitted via the PAPRS system.

F. Employment: Awardee acknowledges that nothing in this Cooperative Agreement shall be construed to create an employment relationship with the COPS Office or with the Federal government or to require provision of any benefits incident to employment.

VI. Project Officer(s)

A. COPS Office

Beverly Alford, Assistant Director
Office of Community Oriented Policing Services
U.S. Department of Justice
1100 Vermont Avenue, NW
Washington, DC 20530
(202) 514-5775

B. Awardee

Leroy D. Baca, Sheriff
Los Angeles County Sheriff's Department
4700 Ramona Boulevard
Monterey Park, CA 91754
(323) 526-5000

VII. General Provisions

The Awardee of record must follow all requirements imposed by the Department of Justice as a condition or administrative requirement of the grant, including but not limited to: the requirements of OMB Circulars A-87, A-21, A-122 or the Federal Acquisition Regulations, as applicable (governing cost principles); OMB Circulars A-102 or A-110, as applicable (Uniform Administrative Requirements for Grants and Cooperative Agreements); OMB Circulars A-133 (governing audits); the applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; the current edition of the Office of Community Oriented Policing Services Grant Monitoring Standards and Guidelines for Hiring and Redeployment; and with all other applicable program requirements, laws, orders, regulations, or circulars.

VIII. Modifications

Modifications to this Cooperative Agreement may be proposed at any time during the period of performance by either party, and shall become effective upon approval by both parties.

IN WITNESS THEREOF, the parties hereto have caused this Cooperative Agreement to be executed as of the date therein written.

Signature(s):

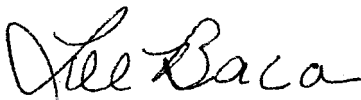


Carl R. Peed, Director
Office of Community Oriented Policing Services

NOV 06 2003

Date

Signature of the Law Enforcement Executive/Program Official with the authority to accept this grant award:



Leroy D. Baca, Sheriff
Los Angeles County Sheriff's Department

Date:

Signature of the Government Executive/Financial Official with the authority to accept this grant award:

~~Yvonne Brathwaite Burke, Chair~~ Don Knabe, Chair

~~Los Angeles County Sheriff's Department~~ Board of Supervisors

APPROVED AS TO FORM

LLOYD W. PELEMAN, County Counsel

Date:

By



Deputy

11/20/03



U.S. Department of Justice

Office of Community Oriented Policing Services

Training and Technical Assistance Division
1100 Vermont Avenue, NW
Washington, D.C. 20530

November 6, 2003

Sheriff Leroy Baca
Los Angeles County Sheriff's Department
4700 Ramona Boulevard
Monterey Park, CA 91754

Subject: ORI CA01900 Grant # 2003HSWXK002 (Supplement 0)
2003 RCPI Integrity/Public Trust Initiative

Dear Sheriff Baca:

I am pleased to inform you that we have approved the proposal for 2003 RCPI Integrity/Public Trust Initiative project in the amount of \$550,000. The COPS Office recognizes and appreciates your commitment to this very important initiative.

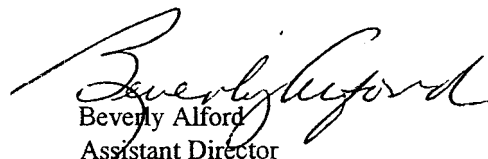
Enclosed in this packet is the award document, which you must sign to officially accept your award. The award document specifies the total award amount. Attached to the award document is the Cooperative Agreement containing a list of terms and conditions that apply to your award along with other documents referenced in the Statement of Awardee Responsibilities, Section B1: *To accept this award, please sign both the award and the Cooperative Agreement and return these documents to the COPS Office within 90 days. Failure to submit the signed award document in this 90-day period could result in COPS withdrawing your organization from this initiative and de-obligating your funding.*

Should you have questions regarding any matters related to this award, please do not hesitate to contact your project manager in the Training and Technical Assistance Division. Your Project Manager, Sandra Webb, can be reached at (202) 514-9465. Please mail your signed award and cooperative agreement to:

Dreana Jones
USDOJ COPS Office
Training and Technical Assistance Division
1100 Vermont Avenue, NW
Washington, DC 20530

I want to extend my personal appreciation for your efforts and congratulate you on this award. On behalf of the staff at the COPS Office, we look forward to continuing to work with you.

Sincerely,


Beverly Alford
Assistant Director



U. S. Department of Justice
Office of Community Oriented Policing Services (COPS)

1100 Vermont Avenue, NW
Washington, DC 20530

Memorandum

To: Leroy D. Baca, Sheriff
Los Angeles County Sheriff's Department

From: Beverly Alford, Assistant Director, Training and Technical Assistance Division
Sandra Webb, Project Manager, Training and Technical Assistance Division
Bobbie Butler, Staff Accountant, Finance Division *Bobbie Butler*

Re: Training and Technical Assistance Financial Clearance Memo

A financial analysis of budgeted costs has been completed. Costs under this award appear reasonable, allowable, and consistent with existing guidelines. Exceptions / Adjustments are noted below.

Vendor #: 956000927

ORI #: CA01900

Grant #: 2003HSWXK002

<u>Budget Category</u>	<u>Proposed Budget</u>	<u>Approved Budget</u>	<u>Adjustments</u>	<u>Disallowed Reasons/Comments</u>
Personnel	\$317,724.00	\$317,724.00	\$0.00	
Fringe Benefits	\$119,996.00	\$119,996.00	\$0.00	
Travel	\$38,280.00	\$38,280.00	\$0.00	
Supplies	\$37,500.00	\$37,500.00	\$0.00	
Consultants/Contractors	\$3,500.00	\$3,500.00	\$0.00	
Other	\$33,000.00	\$33,000.00	\$0.00	
Direct Costs:	\$550,000.00	\$550,000.00	\$0.00	
Indirect Costs:	\$0.00	\$0.00	\$0.00	
Grand Total	\$550,000.00	\$550,000.00	\$0.00	
Grand Total:	Total Award:	\$ 550,000.00		

Cleared Date: September 6, 2003

Overall Comments:



U. S. Department of Justice
Office of Community Oriented Policing Services
COPS Training and Technical Assistance Award

Award #: 2003HSWXK002

Project Title: 2003 RCPI Integrity/Public Trust Initiative

ORI #: CA01900

Awardee: Los Angeles County Sheriff's Department

Vendor #: 95-6000927

Law Enforcement Executive: Sheriff Leroy D. Baca

Address: 4700 Ramona Boulevard

Address 2:

City, State, Zip Code: Monterey Park, CA 91754

Telephone: (323) 526-5000

Fax: (323) 267-6600

Government Executive: Chair ~~Xxxxxx Brinkman~~ ~~xxxxxx~~ Don Knabe

Address: 500 West Temple Street

Address 2:

City, State, Zip Code: Los Angeles, CA 90012

Telephone: (213) ~~974-2282~~ 974-4444

Fax: (213) ~~688-2282~~ 626-6941

Grant Award Conditions:

This project is approved subject to such conditions of limitations as are set forth on the attached pages.

Statutory Authority for Grant Award:

The Public Safety Partnership and Community Policing Act of 1994, 42 U.S.C. § 3796dd(1994).

Award Date: 6/1/2003

Award Period: From: 6/1/2003 To: 11/30/2004

Award Amount: \$ 550,000.00

Agency Approval

Carl R. Peed
Director

SEP 10 2003

Date **APPROVED AS TO FORM**
LLOYD W. PELLMAN, County Counsel

By
Deputy 11/20/03

Leroy D. Baca, Sheriff

Typed Name and Title of Law Enforcement
Official

11/24/03
Date

Signature of Law Enforcement Official with the
Authority to Accept this Grant Award

Signature of Government Official with the Authority
to Accept this Grant Award

Don Knabe, Chairman of the Board

Typed Name and Title of Government Official

Date



U.S. Department of Justice

Office of Community Oriented Policing Services (COPS)

1100 Vermont Avenue, NW
Washington, D.C. 20530

Cooperative Agreement # 2003HSWXK002 **Los Angeles County Sheriff's Department**

I. Statement of Authority

This Cooperative Agreement between the Los Angeles County Sheriff's Department, "the Awardee," and the U.S. Department of Justice Office of Community Oriented Policing Services (COPS Office), is hereby entered into under the authority of 42 USC Section 3796 dd (f). The purposes of this Cooperative Agreement are described below.

II. Statement of Background and Purpose

BACKGROUND

The COPS Office developed the Regional Community Policing Institute (RCPI) Network in 1997 as a unique delivery system for providing training and technical assistance to law enforcement and the community on implementing the philosophy and strategies of community oriented policing. The RCPI Network responds to emerging issues in public safety by developing training for law enforcement and community members and by providing technical assistance designed to those issues.

Law enforcement agencies consistently cite that training is one of their most critical needs. Most agencies do not have access to or the resources for the training required to advance their community policing efforts. Through the RCPI Network, the COPS Office assists local law enforcement agencies in meeting their community policing training needs, as well as in related training such as police ethics, domestic violence, and community partnership building.

Each Regional Community Policing Institute is an ongoing partnership of law enforcement, community, and educational entities. The mission of the RCPI Network is to provide comprehensive and innovative community policing training and technical assistance to law enforcement agencies, local governments and community members. To increase the understanding of, and commitment to, the community policing philosophy, the RCPI Network trains community members and local government officials with law enforcement officers.

PURPOSE

As part of its mission, the COPS Office seeks to create community policing environments that develop trust and mutual respect between law enforcement and their communities and to ensure equal treatment for all citizens. The overriding goal of the COPS Police Integrity Initiative is to continue to meet emerging and changing law enforcement needs by assisting agencies in creating or strengthening local programs that build trust between police and their communities. Ongoing strategies include best practices, the development of model problem solving partnerships, and comprehensive and consistent training being delivered through the national network of RCPIs.

The purpose of this Ethics and Integrity Cooperative Agreement is to support the continuation of the national police integrity training being delivered by the RCPI network. The COPS Office funded the development of a basic ethics course for the individual officer and their supervisors, and the development of four targeted curricula for CEOs that address the top priorities identified by law enforcement executives across the country. This new funding will expand the delivery of this training series throughout the RCPI service area. In addition, the COPS Office is interested in supporting other integrity-related training and technical assistance that the RCPI is currently delivering, and in supporting new ideas based on emerging needs and priorities for addressing police integrity in the RCPI service area.

III. Scope of Work

For a period hereinafter set forth, the COPS Office and the Awardee will cooperatively furnish the necessary personnel, travel, supplies, and otherwise perform all things necessary for, or incident to, the performance of work (the accomplishment of functional objectives) as set forth below.

A. Specifically, the COPS Office will:

1. Designate a Program Manager to participate in the planning and management of this Cooperative Agreement and to coordinate activities;
2. Provide information and technical assistance from government sources within available resources and as determined appropriate by the Program Manager;
3. Provide guidance to the Awardee in the planning and development of strategies used in the project and in the coordination of the project with law enforcement agencies and organizations interested in contributing their support;
4. Work with the Awardee to implement all requirements of this Cooperative Agreement.
5. Work with the Awardee to assist them in achieving the tasks and objectives in the Awardee's project proposal and implementation plan;
6. Work with the Awardee to achieve a seamless transition in any changes in the scope of the project whether the change is COPS Office initiated or an adaptation to the RCPI's changing customer needs;
7. Review and approve all periodic reports, curricula, training products, conference agendas, conference invitations and invitees and publications; and,
8. Reserve a royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal government purposes: (1) the copyright in any work developed under this Cooperative Agreement, subgrant, or contract; and (2) any rights of copyright to which an Awardee, subgrantee, or a contractor purchases ownership with support from a cooperative agreement.

B. Specifically, the Awardee will:

1. Work closely with the COPS Office and Program Manager to achieve the tasks specified in the Cooperative Agreement;

2. Provide further detail on project plans as requested by the Program Manager;
3. Adhere to the requirements or tasks specified in this Cooperative Agreement and not deviate from them unless requested adjustments are first presented to and approved by the Program Manager;
4. Submit for prior approval or disapproval to the Program Manager any proposed changes in key staff assignments or Governing Board members for this project and any significant changes in any partner's role or responsibilities;
5. Obtain written approval from the COPS Office prior to the expenditure of Agreement funds for the award of non-competitive contracts (including equipment purchases) in excess of \$100,000;
6. Submit one copy of all reports and proposed publications resulting from this agreement twenty (20) days prior to public release. Any publications (written, visual, or sound) or computer programs, whether or not published at government expense, shall contain the following statement:

This project was supported by Cooperative Agreement #2003HSWXK002 by the U.S. Department of Justice Office of Community Oriented Policing Services. Points of view or opinions contained in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice.

7. Comply with the COPS Office policy on contact with the news media. The policy establishes the COPS Office Communications Division as the principal point of contact for the news media for issues relevant to the COPS Office and/or parameters of the Cooperative Agreement. The Awardee agrees to refer all media inquiries on these topics directly to the COPS Communications Division (202-616-1728);
8. If required, submit all surveys, interview protocols, and other information collections to the COPS Office for submission to the Office of Management and Budget (OMB) for clearance under the Paperwork Reduction Act (PWRA) of 1995; and,
9. Agree to cooperate with the evaluator if an evaluation of this project is to be undertaken by the COPS Office or a third party and in consultation with the COPS Office, and agree to make reasonable adjustments to programs and activities in recognition of significant points of evaluation or feedback.
10. The awardee will maintain a Governing Board subject to approval of the COPS Office. The awardee will submit any proposed changes in the Governing Board's composition, operating plan, statement of purpose, reporting relationship of the RCPI Director or description of the role of the Governing Board reflecting any change in the role and responsibilities of the Governing Board to the COPS Office for approval.
11. The awardee will provide the services of a dedicated RCPI Director, subject to the prior approval of the COPS Office, as a single point of contact with the COPS Office. The RCPI Director will be responsible for the daily management and operation of the RCPI and the administration and implementation of, and compliance with, this Cooperative Agreement, the approved Implementation Plan, budget and other documents and financial and administrative requirements for this Cooperative Agreement. The RCPI Director will provide the COPS Office fourteen (14) days advance notice of all substantive project-related meetings, conferences, site visits and activities.

12. The awardee will utilize award funds to support a dedicated project staff, for the implementation of program activities, which reports to the RCPI Director. The RCPI Director will be responsible for the daily management and operation of the awardee's staff.

13. The RCPI Director will submit to the COPS Office for review and approval/disapproval any proposed training and technical assistance provider at least fourteen (14) calendar days prior to the proposed date of utilization. The request for approval will include information, such as their vitae, supporting the proposed training and technical assistance provider's demonstrated expertise in training or adult learning that enables them to successfully perform the specific training and technical assistance tasks required under this Cooperative Agreement and the awardee's approved Implementation Plan.

14. The RCPI Director will submit a monthly summary report to the COPS Office (in their designated format), showing the total number of all training and technical assistance completed that month. Each report is due by the fifth (5th) business day of the following month.

15. The RCPI Director will submit a quarterly progress report on the status of all programmatic activity and deliverables to the COPS Office in a format that will be designated by that office. Reports are due by the fifth (5th) business day of the month following the quarter being reported on. For reporting purposes the Federal Fiscal Year quarters will be used (October 1-November 30/ December 1-January 31/ February 1-March 31/ April 1-May 31/ June 1-July 31/ August 1- September 30).

16. Upon completion of each quarter, the RCPI Director will provide to the COPS Office an updated training calendar. Each RCPI is required to maintain an updated website which contains this training information, plus other relevant programmatic and organizational information.

C. The Awardee acknowledges that:

1. If any part of the funded project contains research or statistical activities which involve human subjects that are not covered by an exemption set forth in 28 CFR Section 46.101(b)(1-6), the Awardee must meet the provisions of the Department of Justice's common rule regarding Human Subjects Research Risk Protections, 28 CFR Part 46, prior to the expenditure of Federal funds to perform such activity(ies). The Awardee also agrees to comply with 28 CFR Part 22 regarding the safeguarding of individually identifiable information collected from research participants;

2. Implementation of this award shall be subject to Federal monitoring, auditing, and/or evaluation and/or a Single Audit Act audit (see OMB Circular A-133) and agrees to cooperate with such activities by providing access to and copies of, as appropriate, all project-related records, documents and personnel;

3. Failure to comply with the terms and conditions of this award may result in legal sanctions including, but not limited to, suspension and termination of funds, repayment of expended funds, and ineligibility to receive additional COPS funding;

4. A hold may be placed on this award if it is deemed that the Awardee is not in compliance with Federal civil rights laws and/or is not cooperating with an ongoing Federal civil rights investigation and,

5. False statements or claims made in connection with COPS awards may result in fines, imprisonment, debarment from participating in Federal grants or contracts, and/or any other remedy available by law to the Federal Government.

D. Specific Requirements

At a minimum, the following specific requirements shall be fulfilled by the Awardee during the specified timeframe.

TASK 1

The RCPI will offer the COPS-funded ethics and integrity training courses to its service area. These include "Ethics for the Individual Officer" and the CEO Series topics throughout award period.

TASK 2

The RCPI may provide training and technical assistance to COPS grantees that have received funding under the following initiatives throughout award period.

- Creating a Culture of Integrity initiative
- Promoting Cooperative Strategies to Reduce Racial Profiling initiative
- Police as Problem Solvers and Peacemakers initiative

TASK 3

The RCPI will provide additional ethics and integrity courses or technical assistance other than the COPS-developed courses which will provide outreach to minority and under served communities to build bridges and trust to law enforcement. Task 3 will be performed throughout award period.

TASK 4

The RCPI will address integrity law enforcement issues/priorities that have either emerged or have been identified by the law enforcement and community members that your RCPI serves. Task 4 will be performed throughout award period.

E. Performance Time Line and Deliverables

The performance time line for all deliverables and their due dates (based upon an award date of 06/01/2003) which are considered to be significant in the performance of this Cooperative Agreement, shall be subject to the timetable outlined in the Awardee's Project Narrative and Implementation Plan. Three hard copies and one electronic copy of all deliverable items shall be delivered to the COPS Office (20) days prior to public release.

The Awardee's Project Narrative and Implementation Plan (attached to this agreement) shall be incorporated into this agreement and the Awardee will be responsible for fulfilling all of the goals, objectives and tasks contained in the Project Narrative and Implementation Plan.

Deliverables

All deliverable items shall be furnished to the following project officer (20) days prior to public release.

Beverly Alford, Assistant Director
U.S. Department of Justice
Office of Community Oriented Policing Services
1100 Vermont Avenue, NW
Washington, DC 20530

F. Financial Status Reports

The Awardee will provide quarterly reports of project activity and expenditures. Specifically, the Awardee will submit quarterly financial status reports on the standard government form (form number SF269A). These should be received by the COPS Office within 45 days of the end of each of the following quarters (January 1-March 31 / April 1-June 30 / July 1-September 30 / October 1-December 31). The Awardee will submit a final SF269A form.

IV. Period of Performance

The period of performance of this Cooperative Agreement is 18 months from the Cooperative Agreement Award Start Date (award period 06/01/2003 to 11/30/2004).

V. Financial Administration

A. Funding: The total not-to-exceed amount of Federal funding to be provided under this Cooperative Agreement is \$550,000 as specified in the official budget clearance memo that accompanies this document.

B. Travel: All travel plans related to the Cooperative Agreement and to the development of the deliverables should be submitted to the Program Manager for review by the COPS Office.

- (1) Grantee Travel Cost reimbursement rates are governed by the grantee's own written travel policy. If the Awardee's written travel policy establishes reimbursement rates which exceed the applicable Federal rates, the Awardee must justify those rates as cost effective and obtain prior approval from the COPS Office. If the Awardee does not have a written travel policy, or if the Awardee's rates are deemed unreasonable, the allowable travel costs will be reimbursed based on the applicable Federal rates for the relevant geographic area.
- (2) If the Awardee is using awarded funds to pay for travel for non-grantees, the reimbursement rates for the approved project-related travel costs are governed by the applicable Federal rate for the relevant geographic area.

C. Consulting Rates: Special authorization must be obtained from the COPS Office for daily consultant rates higher than \$450. Authorization requires submitting a detailed written justification of the consultant rate to the Program Manager. Specific and detailed written justification for each additional consultant must be submitted to and approved by the COPS Office prior to obligation or expenditure of such funds.

D. Project Budget: The approved project budget, dated 09/06/2003, is incorporated herein and made a part of this Cooperative Agreement. Movement of dollars between approved budget categories is allowed up to 10 percent (10%) of the total award amount as last approved by the COPS Office, providing there is no change in project scope. When the cumulative changes exceed 10 percent (10%) of the total award amount or change the scope of the project, prior approval from the COPS Office is required. The Awardee must give prompt notification in writing to the COPS Office of events or proposed changes in excess of 10% of the total award amount. In requesting an adjustment, the Awardee will set forth the reasons and the basis for the proposed change and any other information deemed helpful for review by the COPS Office.

E. Payment: All costs claimed for reimbursement, and payment, including the final payment, shall be submitted via the PAPRS system.

F. Employment: Awardee acknowledges that nothing in this Cooperative Agreement shall be construed to create an employment relationship with the COPS Office or with the Federal government or to require provision of any benefits incident to employment.

VI. Project Officer(s)

A. COPS Office

Beverly Alford, Assistant Director
Office of Community Oriented Policing Services
U.S. Department of Justice
1100 Vermont Avenue, NW
Washington, DC 20530
(202) 514-5775

B. Awardee

Leroy D. Baca, Sheriff
Los Angeles County Sheriff's Department
4700 Ramona Boulevard
Monterey Park, CA 91754
(323) 526-5000

VII. General Provisions

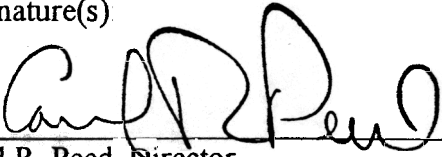
The Awardee of record must follow all requirements imposed by the Department of Justice as a condition or administrative requirement of the grant, including but not limited to: the requirements of OMB Circulars A-87, A-21, A-122 or the Federal Acquisition Regulations, as applicable (governing cost principles); OMB Circulars A-102 or A-110, as applicable (Uniform Administrative Requirements for Grants and Cooperative Agreements); OMB Circulars A-133 (governing audits); the applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; the current edition of the Office of Community Oriented Policing Services Grant Monitoring Standards and Guidelines for Hiring and Redeployment; and with all other applicable program requirements, laws, orders, regulations, or circulars.

VIII. Modifications

Modifications to this Cooperative Agreement may be proposed at any time during the period of performance by either party, and shall become effective upon approval by both parties.

IN WITNESS THEREOF, the parties hereto have caused this Cooperative Agreement to be executed as of the date therein written.

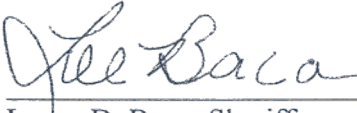
Signature(s)



Carl R. Peed, Director
Office of Community Oriented Policing Services

Date: NOV 06 2003

Signature of the Law Enforcement Executive/Program Official with the authority to accept this grant award:



Lerby D. Baca, Sheriff
Los Angeles County Sheriff's Department

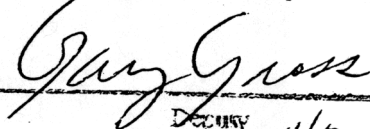
Date:

Signature of the Government Executive/Financial Official with the authority to accept this grant award:

~~Yvonne Brathwaite Burke, Chair~~ Don Knabe, Chair
~~Los Angeles County Sheriff's Department~~ Board of Supervisors

APPROVED AS TO FORM
LLOYD W. PELLMAN, County Counsel

By



Dec 11/20/03

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 770

DEPARTMENT OF

SHERIFF

NOVEMBER 19, 2003

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

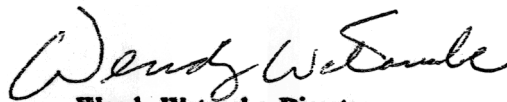
- 4 VOTES -

SOURCES
SHERIFF'S DEPARTMENT
REVENUE - FEDERAL
 A01 - SH - 15682 - 9001
 \$536,000

USES
SHERIFF'S DEPARTMENT
SALARIES & EMPLOYEE BENEFITS
 A01 - SH - 15682 - 1000
 \$370,000

SERVICES & SUPPLIES
 A01 - SH - 15682 - 2000
 \$166,000

JUSTIFICATION: Appropriation authority to pay for salaries and employee benefits and other costs for two(2) COPS Training and Technical Assistance Awards, 2003CKWXK007 and 2003HSWXK002. These awards will be funded by the Federal Community Oriented Policing Services Office (COPS) and will allow the Sheriff's Department Regional Community Policing Institute (RCPI) to continue its programmatic activities.



Wendy Watansho, Director
 Administrative Services Division

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR—

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

Nov. 25 2003

J. K. H. W. D. E. J. J. J. J.
 CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

19

No. 150

NOV 24 2003

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER